Minutes of the Blanchard River Watershed Partnership
Board of Directors meeting
June 19, 2013, The Quarry Farm, Pandora, OH

T. Brugeman presiding, Bob Connour recording.


Everyone convened and the meeting was called to order at 6:27 by T. Brugeman

- Approval of the agenda was asked for and it passed unanimously.

- T. Allen motioned to approve the April minutes, R. Antibus seconded, and it passed unanimously.

- D. Kozlowski gave a financial report.
  - A report was presented to the group.
  - T. Elliott moved to approve the financial report, T. Macke seconded, and it was approved unanimously.

- Old business
  - T. Brugeman presented an update from AR marketing.
  - The new banners we have purchased were on display.
  - T. Brugeman stressed how important it is for the group to get some corporate sponsors.
  - Discussions were had about whether we should be converting to the new website designed by AR Marketing. Neodox will still host the web site.
  - T. Allen motioned that we do it, R. Antibus seconded, and it passed unanimously.
  - The education committee has said they would like to do the rain barrel project again next year. P. Martin asked for a motion to approve doing this.
  - T. Macke motioned, D. Croy seconded, and it passed unanimously.

- New Business
  - P. Martin presented a list of the farmer cost-share agreements for the the Great Lakes Basin grant that the BRWP is administering.
  - P. Martin requested a motion to approve entering into a cost-share agreement with farmers and to allow him to sign on behalf of the board.
  - T. Elliott motioned, D. Croy seconded, and it was approved unanimously.
  - T. Brugeman filled in the group on our administrative audit by Clark Hutson of ODNR regarding our ONDR Watershed Coordinator grant used to employ our coordinator, P. Martin.
  - T. Brugeman stated that he believed it went well and that Mr. Hutson was fair and complementary to the group.
  - D. Kozlowski said he thought the meeting went well and that we looked very good.
• T. Brugeman went through some proposed changes to our financial, budget, and spending policy and asked for a motion to approve them.
  o T. Elliott motioned, T. Macke seconded, and it passed unanimously.
  o T. Brugeman went through the process of renewing the coordinators contract with the group.
  o It was discussed that we cannot change his pay but that we can give him up to $600 per month as a travel allowance.
  o A motion was asked for to extend a new contract to P. Martin which would include up to $600 per month for travel expenses.
  o R. Antibus motioned, T. Elliott seconded, and it passed unanimously.

• Coordinators comments
  o P. Martin presented a handout which will be attached and he went through with the group.

• Presidents report
  o T. Brugeman talked very briefly about what occurred at the executive committee meeting.

• Discussions
  o D. Kozlowski presented project proposal 2013-8 to extend our contract with the accountants Thomas Ridge and Associates to cover all our accounting needs.
  o T. Allen motioned, T. Macke seconded, and it passed unanimously.
  o P. Martin asked that everyone email at the following email address: brwp1237@gmail.com.

• T. Elliott motioned to adjourn and R. Antibus seconded. It was unanimous and the meeting was adjourned.