

**Minutes of the Blanchard River Watershed Partnership  
Board of Directors Meeting - 5:00 p.m.  
April 15, 2015, Hancock Engineer's Meeting room, Findlay, OH**

Present: T. Brugeman, P. Martin, T. Allen, D. Croy, T. Macke, R. Antibus, J. McCleary, D. Kozlowski, E. Reynolds, G. Pruitt

Everyone convened and the meeting was called to order at 5:03 by T. Brugeman

- The agenda was approved unanimously.
- The minutes of the January meeting were approved unanimously.
- Financial report
  - T. Macke went through the financial information.
  - He reviewed the new reporting format. Macke asked to transfer \$125.00 from the rain barrel fund to the Coordinator Account. He also asked to transfer \$1,831.49 from the rain barrel account into the General Fund. That will leave a carry forward amount of \$200.00 in the rain barrel for start-up cost this fall.
  - D. Kozlowski moved to accept the financial report. J. McCleary seconded. The motion passed unanimously.
- Coordinators comments
  - P. Martin presented a handout (See Attachment) and went through all the active grants.
  - Martin noted that we did get the Healing our Waters grant to do an Assessment Study on how best to remove the sediment behind Riverside Dam.
  - Martin said that Tim B. and he had submitted a Letter of Intent to the Findlay Hancock County Community Foundation to fund the Assessment Study.
  - Martin mentioned that he was writing a Great Lakes Basin grant for the Pike Run and Miller City Cutoff watersheds. The grant will be applied for through the Putnam SWCD.
  - A mini Great Lakes Basin grant for the Middle Riley Creek watershed will be applied for through the BRWP.
  - Martin mentioned that the BRWP had supplied letters of support for grants to Heidelberg University, The Ohio State University, and Glen Arnold from OSU Extension.
  - Martin reviewed plans for the river clean-up on April 25<sup>th</sup> from 9-noon. Volunteers from the University of Findlay will help with the clean-up.
  - Martin mentioned that the re-planting of trees at the Lye Creek Riparian Buffer will occur on April 25<sup>th</sup>.
  - Martin said a CD of the videos, "Remember Me" and "Tom and My Watershed" have been delivered to every high school in the watershed. T. Allen told the group of many positive comments she received when she deliver videos.

- Old Business
  - Martin informed the group that he had submitted the final report to the Findlay Hancock County Community Foundation for the Marketing grant.
  - Martin stated the all the Rain Barrels from the contest have been sold.
  
- New Business
  - T. Macke asked the Board about changing our banking account to Huntington Bank. There is no Chase bank branch in Ottawa. Martin mentioned that the U.S. Forest grant has direct deposit set-up with Chase Bank. He suggested that we keep the Chase account open for the U.S. Forest grant if the Board decided to move the rest of our banking to Huntington Bank. After discussion, it was decided to have Macke look into the situation further and report back to the Executive Committee at their May meeting.
  - T. Macke presented the idea of not using Ridge and Associates for doing our monthly accounting duties. Martin mentioned that it cost over \$700 per year for just their monthly fee. Several members asked Macke if he was comfortable doing the work himself. He felt that it would actually take less time. He mentioned that need for buying Quicken. Martin mentioned that the software could be bought through Tech Soup for a lower price. The Board gave their approval.
  - T. Brugeman reviewed a Memorandum of Understanding (MOU) with the Putnam SWCD (PSWCD) concerning the watershed coordinator grant that if being applied for through the PSWCD. After some discussion, T. Allen moved and T. Macke seconded the motion to sign the MOU. Motion passed unanimously.
  - P. Martin asked the Board to approve applying for the Great Lakes Basin grant for the Middle Riley Creek watershed. T. Allen moved and J. McCleary seconded the motion to sign the grant application. Motion passed unanimously.
  - P. Martin presented a contract with TNT Farms of Pandora, OH. TNT Farms has enrolled acreage in the Great Lakes Basin WS03-12-11 grant. T. Macke moved and T. Allen second to approve the contract. Motion passed unanimously.
  - P. Martin presented Project Proposal 2015-8 for \$200.00 to purchase 2 software licenses for the ESRI GSI software. The Hancock Park District will reimburse the BRWP for one of the licenses. D. Croy moved and T. Allen seconded a motion to approve the purchase of the two licenses. T. Allen moved and T. Macke seconded the motion to sign the MOU. Motion passed unanimously.
  
- Presidents report
  - T. Brugeman presented an opportunity to build our sustainability
  
- Ad Hoc Reports
  - G. Pruitt filled the group in on the park districts activities and thanked us for our support.
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- T. Allen motioned to adjourn and T. Macke seconded.
  - The meeting was adjourned at 6:37 pm