

**Minutes of the Blanchard River
Watershed Partnership Board of Directors
Meeting December 13, 2012, Findlay, OH.**

T. Brugeman presiding, Bob Connour recording.

Present: J. Loehrke, B. Connour, T. Brugeman, P. Martin, D. Kozlowski, J. McCleary, T. Elliot, T. Allen, D. Croy

The meeting began around 6pm at the home of J. McCleary and everyone was welcomed by her and T. Brugeman.

- AR Marketing contract for approval
 - P. Martin spoke about AR Marketing and how we have chosen them to work for us. He said we have \$30,000 budgeted and they should have a marketing plan for us to look at in January.
 - The group will be meeting with them on December 20th from 10am-2pm at the Hancock County engineer's office.
 - T. Brugeman spoke to the group about how this contract will work.
 - J. Loehrke made a motion to approve entering into a contract with A&R Marketing not to exceed \$15,000 a year for 2 years. T. Elliott seconded and it passed unanimously.

- Ridge Accounting contract for approval
 - P. Martin talked about having Ridge Accounting do some work for us, including the Great Lakes Basin grant.
 - Discussions were held about this, and T. Brugeman pointed out that D. Kozlowski will still be the treasurer and responsible to work with Ridge and Associates.
 - T. Allen made a motion to approve a contract with Ridge and Associates to do accounting and Payroll work beginning in January at a cost of \$2750.

- Election of officers
 - The floor was opened for nominations and none were made.
 - J. Loehrke motioned to continue with our current officers and D. Croy seconded. It passed unanimously.
 - T. Allen volunteered to be the official photographer for the group.
 - D. Kozlowski spoke about the need to link our checking account to a savings account. T. Allen motioned to do so and T. Elliott seconded. It passed unanimously.

- Preliminary 2013 budget
 - T. Brugeman presented a balanced budget handout to the group and went through it with the group.
 - J. Loehrke made a motion to approve the budget and J. McCleary seconded. It passed unanimously.

- December 20th meeting with AR Marketing
 - T. Brugeman talked about this meeting and what it will entail and encouraged everyone to attend.
- January 5th planning meeting
 - T. Brugeman reminded everyone that the meeting will be from 9am to noon and that everyone should bring their binders.
 - He talked briefly about what we will be covering at that time.
- Meeting dates for next year
 - T. Brugeman proposed we meet every other month beginning with January.
 - Discussions were had about what day to have it and everyone agreed to check their schedules.
- Other
 - P. Martin stated that we are almost out of watershed report cards.
 - J. Loehrke motioned to approve printing 200 more. T. Allen seconded and it passed unanimously.
- J. McCleary motioned to adjourn and it was seconded by J. Loehrke. The vote was unanimous.