

**Minutes of the Blanchard River Watershed Partnership
Annual Planning and Board of Directors meeting
January 6, 2016, Hancock County Engineer's Meeting Room
Findlay, OH**

T. Allen presiding, Bob Connour recording.

Present: B. Connour, J. McCleary, T. Allen, P. Martin, T. Brugeman, T. Macke, D. Croy, D. Kozlowski, J. Haselman, B. Antibus, E. Reynolds

Everyone convened and the meeting was called to order at 5:11 by T. Allen who welcomed everyone to the meeting.

- Leadership handbook
 - There are a number of new inserts into the leadership handbook and P. Martin went through them with everyone.
 - T. Brugeman motioned to approve the non-discrimination statement and J. McCleary seconded. It was approved unanimously.

- Overview and BRWP basics
 - T. Brugeman motioned to approve the December meeting minutes, T. Macke seconded, and it was approved unanimously.
 - E. Reynolds motioned to add D. Croy and T. Allen to the signature card as authorized check signers at Chase bank and to remove T. Brugeman. J. McCleary seconded and it passed unanimously.
 - P. Martin reminded everyone that the Board will now meet on the 1st Tuesday of every month. This is a change from the past.

- BRWP financial update
 - T. Macke presented several documents and went through all of them with the board.
 - Discussions were had about the balance sheets, funding, and the budget.
 - D. Croy motioned to approve the year-end financial statement as amended. T. Brugeman seconded and it passed unanimously.

- Coordinators comments
 - P. Martin stated the he would be mailing out membership renewals next week. He noted that each BOD member had two membership forms in their packet.
 - P. Martin reviewed BRWP Projects for 2016.
 - P. Martin mentioned that the 2016 Rain Barrel Decorating contest has 33 barrels from 11 schools entered. The barrels are due for the Greater Findlay Home Show March 5-6, 2016 in Findlay.
 - T. Allen stressed to everyone the importance of getting more rain barrel sponsors.

- P. Martin presented updates on the Riverside Dam Sediment Removal, Chemical Testing with the Sierra Club, River Clean-ups and Macroinvertebrate Water Quality Monitoring.
 - P. Martin noted that Putnam County Fair would be in Ottawa from June 22-27th.
 - P. Martin reviewed the active grants and potential grant in 2016.
 - P. Martin asked that anyone who would like to be on the education committee email him.
 - T. Allen mentioned that perhaps meetings of the education committee should be scheduled so that educators on the Board can attend.
 - Discussions were had about the land use and resource management committee and water supply and waste water committee and how they will no longer exist.
- Board Governance
 - E. Reynolds and J. McCleary presented a number of handouts with information on expectations of board members, officers, and committees.
 - After some discussion it was decided that these documents would be labeled as “expectations” instead of “job descriptions” as we are a volunteer organization.
 - T. Brugeman motioned to approve the officer expectations as amended. D. Croy seconded and it passed unanimously.
 - After much discussion T. Brugeman motioned to table the Board recruitment and selection protocol. E. Reynolds seconded and it passed unanimously.
 - D. Croy motioned to approve all the other description/expectations documents presented by the governance committee as amended. J. McCleary seconded and it was approved unanimously.
 - J. McCleary presented a board architectural profile sheet to the group and went through it.
 - Discussions were had about board membership and how to get more members involved and on the board.
- Discussions
 - T. Allen told the group that there is talk of regionalizing watershed organizations and that we do not know how this could affect us.
 - T. Allen thanked previous presidents D. Kozlowski and T. Brugeman for their work.
 - T. Allen stated that she will be working hard in the coming weeks and months to meet with many community leaders throughout watershed.
 - T. Allen went through many expectations with the group and had many comments about where we are going.
- J. McCleary motioned to adjourn and B. Antibus seconded. The vote was unanimous and the meeting was adjourned at 7:52pm.