T. Allen presiding, Bob Connour recording.


Everyone convened and the meeting was called to order at 6:04 by T. Allen who welcomed everyone to the meeting.

- T. Brugeman motioned to approve the previous meeting minutes and T. Macke seconded, it was approved unanimously.

- Treasurers report
  - T. Macke presented a number of handouts and went through the balance sheets with the group.
  - He said we are all clear on the Jefferson rain garden.
  - Discussions were had about financial matters and grants.
  - D. Croy motioned to accept the financial report and T. Brugeman seconded. It passed unanimously.

Coordinators report

- P. Martin noted the email vote for sponsoring the Putnam County Science Fair was 8-0 in favor.
- P. Martin presented a handout containing many items.
- P. Martin said he has contacted the golf scramble sponsors about sponsoring rain barrels as the golf scramble is discontinued.
- P. Martin said he has tried to contact the new person working for Sierra Club but they have not gotten back to him.
- P. Martin suggested that we have river clean ups this year in Findlay on the last Saturday in April and in Ottawa on the first Saturday of May.
- P Martin presented Project Proposal 2016-4. R. Antibus motioned to accept project proposal 2016-4 to reserve a spot in the Putnam SWCD tent at the Putnam County fair. T. Brugeman seconded and it passed unanimously.
- P. Martin went through all active and potential grants.
- P. Martin asked permission to write a grant and to sign and send it on our behalf to replace our water quality monitoring tools. T. Macke motioned and R. Antibus seconded. It passed unanimously.
- P. Martin asked permission to write a Healthy Watersheds Consortium grant that could provide funding for the coordinator’s position for through August 1, 2020.
Old business

- T. Allen discuss Plan B for funding during the second half of 2016 P. Martin is meeting with G. Nageotte in March and will know more after that meeting.
  - T. Allen stressed the importance of being in contact with our state and federal legislators.
  - Discussions were had about this and who to contact.
- A handout was presented with our 2016 projects and priorities, the group reviewed the projects.
- The watershed report card was discussed. We may not have enough data to redo it this year but we will write a letter of intent to The Findlay-Hancock County Community Foundation for a grant to fund the report card.

New business

- T. Allen suggested that the Board require an administrative plan on what the coordinator does be completed. It is basically an outline of what the coordinator does on a weekly, monthly, and quarterly basis.
  - T. Allen said that her and P. Martin are working on this and hope to have it completed by April.
- J. McCleary presented an update on the activities of the Board Governance committee.
  - The group went through the “Board selection and recruitment” protocol.
  - J. McCleary went through a handout on potential board and advisory council candidates.
    - Discussions were had about different individuals on the list. It was decided to invited Chad Kirchner, Environmental Engineer at Whirlpool; a representative from the City of Findlay Council; a representative from the Village of Bluffton; Don Hirzel, from Ottawa and Frank Gibbs, retired NRCS.
- The PSWCD, Putnam Commissioners, and OSU Extension - SHARP MOU was presented.
  - T. Macke said that he met with the Sharp group and discussed an MOU to handle their projects funding so that we will handle their money.
  - B. Connour motioned to allow T. Macke to sign an MOU with the Putnam County Commissioners to manage the Sharp project. R. Antibus seconded and it passed unanimously.
- P. Martin presented an invoice from Bluffton Icon to renew our yearly advertisement. D. Kozlowski motioned that we approve Project Proposal 2016-6 to pay the $885.00 invoice. R. Antibus seconded and it passed unanimously.
- P Martin presented an invoice from NeoDox to cover the cost of our website hosting for 2016. J. McCleary motioned to approve Project Proposal 2016-5, D. Croy seconded and it passed unanimously.
- P. Martin presented Project Proposal 2016-3 to cover the cost of the room rental at the Findlay Village Mall during the Great Findlay Home Show. J. McCleary motioned to approve project proposal 2016-3 which is a $50.00. R. Antibus seconded and it passed unanimously.
As a part of the education committee report P. Martin passed around a sheet so people could sign up for the Findlay home show.

  Much discussion was had about the home show and the rain barrels.
  J. McCleary motioned to approve Project Proposal 2016-7 for $100 for expenses for additional home show cost. R. Antibus seconded and it passed unanimously.

T. Allen said that we would table the existing membership plan until March.

T. Allen discussed how board members need to sign up for a committee as chair or co-chair.

Announcements

T. Allen said that we will meet with Aly Sterling on Wednesday 3-19 at 10 am to update her and get more guidance. All are invited to attend.

P. Martin made an announcement about River Rally 2016 would be in Mobile Alabama on May 20-23.

T. Macke motioned to adjourn and B. Connour seconded. The vote was unanimous and the meeting was adjourned at 7:56pm.