

**Minutes of the Blanchard River Watershed Partnership
Board of Directors meeting, Hancock Engineer's meeting room
February 2, 2016, Findlay, OH**

T. Allen presiding, Bob Connour recording.

Present: B. Connour, J. McCleary, T. Allen, P. Martin, T. Brugeman, T. Macke, D. Croy, D. Kozlowski, B. Antibus

Everyone convened and the meeting was called to order at 6:04 by T. Allen who welcomed everyone to the meeting.

- T. Brugeman motioned to approve the previous meeting minutes and T. Macke seconded, it was approved unanimously.
- Treasurers report
 - T. Macke presented a number of handouts and went through the balance sheets with the group.
 - He said we are all clear on the Jefferson rain garden.
 - Discussions were had about financial matters and grants.
 - D. Croy motioned to accept the financial report and T. Brugeman seconded. It passed unanimously.

Coordinators report

- P. Martin noted the email vote for sponsoring the Putnam County Science Fair was 8-0 in favor.
- P. Martin presented a handout containing many items.
- P. Martin said he has contacted the golf scramble sponsors about sponsoring rain barrels as the golf scramble is discontinued.
- P. Martin said he has tried to contact the new person working for Sierra Club but they have not gotten back to him.
- P. Martin suggested that we have river clean ups this year in Findlay on the last Saturday in April and in Ottawa on the first Saturday of May.
- P. Martin presented Project Proposal 2016-4. R. Antibus motioned to accept project proposal 2016-4 to reserve a spot in the Putnam SWCD tent at the Putnam County fair. T. Brugeman seconded and it passed unanimously.
- P. Martin went through all active and potential grants.
- P. Martin asked permission to write a grant and to sign and send it on our behalf to replace our water quality monitoring tools. T. Macke motioned and R. Antibus seconded. It passed unanimously.
- P. Martin asked permission to write a Healthy Watersheds Consortium grant that could provide funding for the coordinator's position for through August 1, 2020.

Old business

- T. Allen discuss Plan B for funding during the second half of 2016 P. Martin is meeting with G. Nageotte in March and will know more after that meeting.
 - ✚ T. Allen stressed the importance of being in contact with our state and federal legislators.
 - ✚ Discussions were had about this and who to contact.
- A handout was presented with our 2016 projects and priorities, the group reviewed the projects.
- The watershed report card was discussed. We may not have enough data to redo it this year but we will write a letter of intent to The Findlay-Hancock County Community Foundation for a grant to fund the report card.

New business

- T. Allen suggested that the Board require an administrative plan on what the coordinator does be completed. It is basically an outline of what the coordinator does on a weekly, monthly, and quarterly basis.
 - ✚ T. Allen said that her and P. Martin ae working on this and hope to have it completed by April.
- J. McCleary presented an update on the activities of the Board Governance committee.
 - ✚ The group went through the “Board selection and recruitment” protocol.
 - ✚ J. McCleary went through a handout on potential board and advisory council candidates.
 - Discussions were had about different individuals on the list. It was decided to invited Chad Kirchner, Environmental Engineer at Whirlpool; a representative from the City of Findlay Council; a representative from the Village of Bluffton; Don Hirzel, from Ottawa and Frank Gibbs, retired NRCS.
- The PSWCD, Putnam Commissioners, and OSU Extension - SHARP MOU was presented.
 - ✚ T. Macke said that he met with the Sharp group and discussed an MOU to handle their projects funding so that we will handle their money.
 - ✚ B. Connour motioned to allow T. Macke to sign an MOU with the Putnam County Commissioners to manage the Sharp project. R. Antibus seconded and it passed unanimously.
- P. Martin presented an invoice from Bluffton Icon to renew our yearly advertisement. D. Kozlowski motioned that we approve Project Proposal 2016-6 to pay the \$885.00 invoice. R. Antibus seconded and it passed unanimously.
- P Martin presented an invoice from NeoDox to cover the cost of our website hosting for 2016. J. McCleary motioned to approve Project Proposal 2016-5, D. Croy seconded and it passed unanimously.
- P. Martin presented Project Proposal 2016-3 to cover the cost of the room rental at the Findlay Village Mall during the Great Findlay Home Show. J. McCleary motioned to approve project proposal 2016-3 which is a \$50.00. R. Antibus seconded and it passed unanimously.

- As a part of the education committee report P. Martin passed around a sheet so people could sign up for the Findlay home show.
 - ✚ Much discussion was had about the home show and the rain barrels.
 - ✚ J. McCleary motioned to approve Project Proposal 2016-7 for \$100 for expenses for additional home show cost. R. Antibus seconded and it passed unanimously.
- T. Allen said that we would table the existing membership plan until March.
- T. Allen discussed how board members need to sign up for a committee as chair or co-chair.

Announcements

- T. Allen said that we will meet with Aly Sterling on Wednesday 3-19 at 10 am to update her and get more guidance. All are invited to attend.
- P. Martin made an announcement about River Rally 2016 would be in Mobile Alabama on May 20-23.

T. Macke motioned to adjourn and B. Connour seconded. The vote was unanimous and the meeting was adjourned at 7:56pm.