

**Minutes of the Blanchard River Watershed Partnership
Board of Directors Annual Planning meeting pm.
Hancock Engineer's meeting room 5:30 - 8:30
January 5, 2017, Findlay, OH**

E. Reynolds presiding, Bob Connour recording.

Present: B. Connour, T. Macke, D. Croy, T. Brugeman, P. Martin, J. McCleary, G. Russell, C. Kirchner, D. Kozlowski, E. Reynolds, B. Antibus, S. Myers, and J. Augsburger

Welcome and Introduction

- The meeting was called to order at 5:34 pm by E. Reynolds
- The minutes from the December meeting were approved by email vote.
- E. Reynolds review the goals for the meeting and reminded the group of the mission

Leadership Handbook

- P. Martin went through all changes and additions to the leadership handbook.

Overview and some BRWP basics

- E. Reynolds and P. Martin discussed and reviewed the work of the Board of Directors and the Executive Committee.
- Discussion was had about the 2017 meeting schedule and calendar which has yet to be finalized. It was agreed that the meetings will be the 2nd Wednesday of each month from 6-8 pm. at a site to be determined.
- P. Martin presented the Non Discrimination Statement of the BRWP. D. Croy motioned to approve the non-discrimination statement, G. Russell seconded, and it passed unanimously.
- E. Reynolds discussed the need of the Executive Committee to be able to authorize spending up to \$500.00 with the approval of the entire board. After some discussion, D. Kozlowski motioned to authorize the Executive Committee to approve expenditures up to \$500. D. Croy seconded. G. Russell objected and was opposed. The motion passed.

Financial update

- T. Macke went through the year-end Financial Report.
- T. Macke presented the 2017 Budget for approval.
 - G. Russell had some questions regarding and the budget and they were addressed.
 - J. Augsburger motioned to approve the budget and D. Kozlowski seconded. It passed unanimously.
 - E. Reynolds explained that because of how the budget is constructed with line items this year, committees will not have to bring expenditures that are in the budget to the board for approval.
- T. Macke reported that Ridge and Associates will help to keep an eye on the books and take care of tax documents for us.

Watershed Coordinator

- P. Martin asked that he be given the authority to sign simple contracts that are in the budget. G. Russell motioned to approve the watershed coordinator, P. Martin, the authority to sign contracts for items that are in the budget or have otherwise been approved by the board of directors or executive committee. S. Myers seconded and it passed unanimously
- E. Reynolds noted the watershed coordinator's contract is funded through June 30, 2017 by the state. Reynolds noted that money has been budgeted through December 31st 2017.

BRWP Strategic Plan

T. Brugeman said he had talked with B. Doyle extensively about completing the plan. Discussions were had about the strategic plan and what we must get accomplished. Those interested will meet to complete the plan before the February board meeting.

Watershed Coordinator Comments

P. Martin passed out a handout and went through it with the group.

BRWP Proposed Projects for 2017

- P. Martin said the rain barrel contest will be from 2/10/17 until 2/12/17 at the Findlay Village mall. The auto show starts on Friday night February 10th.
 - P. Martin asked if we would allow the Chamber AgriBusiness do their annual sausage sale at a table. The board gave their approval.
- Discussions were had about the Riverside Dam sediment situation. P. Martin noted that project was in the hands of the City of Findlay.
- P. Martin asked if we wished to continue chemical testing for the Sierra club. Discussions were had about this and he said he would contact them to get refills on necessary materials.
- It was discussed how we need to decide if we want to do a river cleanup this year.
- P. Martin said that the Water Quality Monitoring using macroinvertebrate identification will continue.
- Discussions were had about the U of F's center for civic engagement. The Education, Outreach and Communications Committee will discuss the matter at their first meeting.
- P. Martin talked about the One-Day, Watershed Wide water collection day for doing Chemical testing being conducted by Dr. Spiese at Ohio Northern University.
- P. Martin mentioned that he had contacted the area schools with agriculture education course concerning a field day in the spring to the three Blanchard River Demonstration Farms. He will coordinate with Aaron Heilers, Project Director.
- R. Kozlowski said that he had talked with Randy Tucker, Streamside Systems, about doing a demonstration using his Wand set-up to remove sediment from a waterway. The board asked Kozlowski to pursue the project further.

Our Committees

- E. Reynolds sent around a sheet so board members could sign up for committees.
- E. Reynolds went through the committee responsibilities and said she intends to hold committees responsible for what they are intended to do.

Grants, Active and Potential

- P. Martin provided a handout with all the grants and went reviewed each of them.
- P. Martin asked the board to approve a contract with Robert Selhorst for enrollment of cropland in the WS04-14-11 grant. T. Macke motioned to approve a contract with Robert Selhorst. S. Myers seconded and it passed unanimously.
- P. Martin asked the board to approve him to apply for an Ohio Environmental Education Fund (OEEF) grant. B. Antibus motioned, C. Kirchner seconded, and it was approved unanimously.

Daily operations

- P. Martin asked that the board members check their emails regularly. D. Croy asked that everyone *not reply to all* in simple email votes.
- P. Martin reminded the board that One Drive has the forms and pictures they may need for daily activities

Discussion and Wrap-up

- E. Reynolds went through who had signed up for what committees earlier.

Overview & Some BRWP Basics

- E. Reynolds reminded all board members, not representing a corporation or sponsor, needs to have paid their memberships by the February meeting.

The meeting was adjourned at 8:24pm