

Executive / Organization & Development Committee Meeting
March 18, 2015, Hancock Engineer's meeting room
4:00 - 6:00 p.m.

Minutes

Present: Tim Brugeman, Tim Macke, Theresa Allen, Bob Connour, Bud Haselman, and Phil Martin

The meeting was called to order at 4:00 p.m. by T. Brugeman. Brugeman welcome everyone and asked if there were any changes to the agenda. Hearing none, the agenda was approved.

Coordinator Comments - P. Martin passed out copies of his comments. (See attachment at the end on the minutes.)

- Martin said the Rain Barrel Decorating Contest was a huge success. Every barrel entered has either been returned to the sponsor or has been sold. Prize money checks have been sent to the winning schools.
 - Martin passed out a detailed summary of income/expenses for the contest. He noted an ending profit of \$2,001.49.
 - Martin said that the 2015-16 contest would probably have some changes to offer more categories and prizes.
- Martin reviewed the active and potential grants that the BRWP are involved with implementing or pursuing. A detail of each grant is in the Coordinator Comments at the end.
- Martin said the he had received a phone call from Becky Greeno with the City of Findlay offering some volunteers to help with a river clean-up on April 25, 2015 from 9:00 a.m. until noon. She will have 25 volunteers to help with our clean-up. After some discussion the committee thought this was great. Martin will provide a detailed plan at the April 15, 2015 Board meeting.
- Tim M mentioned that the Village of Ottawa was planning a clean-up. No date has been selected.
- Martin informed the group that the Sierra Club's "Ohio Sentinel" chemical testing program was finally set-up. Training for all volunteers has been completed. The only problem is getting landowners to give their approval in Putnam and Allen County to test from their land.
- AR Update: Martin said that all the Community Foundation grant and BRWP match money has been allocated and spent. Radio Spots for the golf scramble, 10'X10' tent, and pens and pencils were bought to use up the grant. Martin will be preparing the final report for the Community Foundation.
 - Martin informed the group that an invoice from the ADA Herald had been received by AR Marketing. The \$300.00 invoice was received after all the grant money had been allocated. After some discussion, it was decided to pay the invoice from the General Fund.

- Martin informed the group that the Golf Scramble would be held on June 13, 2015 at the Bluffton Golf Club. He said the Golf Scramble Committee would be meeting before the end of the month.

Financial Report

- Tim M. reviewed the format that he plans to use in reporting financial information to the Board. Macke mentioned that Martin and he needed to meet again to get everything in working order. The Executive Committee thought the new format would be easier to understand and gave their approval.

President's Thoughts

- Tim B reviewed the need for capacity building. He mentioned the Board member Jane McCleary had attended a meeting with some business leaders. McCleary has made some suggestions and how we might increase our relationship with these leaders and our own leadership / board development. Tim will get with Jane to prepare discussion on all this with the Board April 15.
- Brugeman informed the group that he had talked with Julie Brown from The Community Foundation on another grant to help us get more capacity which would also help with fund raising. He said the he and P. Martin would meet with Julie.

Meeting was adjourned at 5:30 p.m.

Coordinator's Comments
Executive Meeting March 18, 2015

Rain Barrel Contest

- Great show this year. All of the barrels have been sold. We will realize \$2,001.49 in profit this year. (Note some of the expense was paid with the Community Foundation grant.)
- Plans for next year will probably have some changes.

Active Grants

- Great Lakes Basin Mini grant. 210 acres of Cover crops and conservation tillage acres enrolled with money encumbered for 3 years. Grant is fully used.
- GLRI Upper & Lower Riley Creek watershed - Due to the late harvest season, not all of the cover crops were planted.
- Lye Creek Riparian Buffer - The only jobs left to do are to erect the display sign, move some trees, and replace any dead trees. Hopefully, all work can be finished by March 30, 2015.
- GLRI Emerald Ash Mitigation grant - The \$93,470 grant includes the Village of Ottawa, City of Findlay, and the Hancock Park District. The BRWP will be the fiscal agent. Grant contract is signed. I have received the signed sub contracts from Ottawa and the Park District. The contract has received the first reading in Findlay.
- GLRI grant from Ohio EPA for \$99,984.80. I wrote this grant and it was applied for through the Hancock SWCD. The grant is for BMPs in the Upper & Lower Eagle Creek watersheds and the Lye Creek watershed. Included in the budget is \$8,052.80 for the Rain Garden at Jefferson Primary school plus \$1,000.00 for coordinator salary. Contract between OEPA and HSWCD has been signed. A sub contract between the BRWP and the HSWCD needs to be written and signed. I will the contract this weekend.

Grants Applied for but not yet awarded.

- Healing our Waters grant from Freshwater Futures to hire Hull & Associates, Inc. to do an assessment study on how best to remove the sediment load behind Riverside Dam. The grant is for \$15,000.

Potential Grants

- Great Lakes Basin grant in Putnam County. This grant is for \$247,763. This is the same grant source as the Upper & Lower Riley Creek watershed's grant. The draft of the grant is written and the Putnam SWCD Board will look at it on March 24th at their monthly meeting. There is \$5,040 in the grant for the watershed coordinator. The grant is due April 24th.
- Great Lakes Basin mini grant for the Middle Riley Creek watershed. This grant can be for up to \$30,000. This is the same grant source as the Lower Riley Creek - Allen County watershed grant. I will write the grant and ask that the BRWP apply for the grant. There will be money in the grant for the watershed coordinator. The grant is due April 24th.

- Greg Nagoette from ODNR has ask that I write a grant proposal that he can take to the Ohio SWC commission.
- Heidelberg University is applying for a grant to add 3 nutrients testing sites in the Blanchard River. There will be some money in the grant for the coordinator.

Findlay River Clean-up - April 25th

Village of Ottawa Clean-up

Chemical Testing

- Sierra Club's "The Ohio Water Sentinel Program" training is complete. The volunteers are being assigned to 3-4 sites for testing. The testing is to begin in April.

AR Update

- Accounting Handout

Golf Scramble

- June 13, 2015

Meetings / Vacations

- I plan to be in Washington DC from March 19th through March 24th.