

**Minutes of the Blanchard River Watershed Partnership  
Executive Committee Meeting 5-6 p.m.  
May 3, 2016, City of Findlay meeting room, Findlay, OH**

T. Allen presiding, Bob Connour recording.

Present: B. Connour, T. Macke, D. Croy, T. Brugeman, P. Martin, T. Allen, J. McCleary

The meeting was called to order at 5:00pm by T. Allen

- State forms needed
  - P. Martin stated that he received a letter telling him that our 501c3 was suspended as we had not renewed it.
  - He stated that there are 2 forms we must fill out and a \$25 filing fee for each form to get it renewed.
  - T. Brugeman motioned to have T. Allen sign the forms and send the paperwork for the 2 necessary forms. D. Croy seconded and it passed unanimously.
  
- Updates on grants, projects and meetings
  - P. Martin said he has emailed G. Overmier to ask if anything else was needed for the WS03 grant. We do not.
  - He notified the group that we received \$48,000 from the WS03-12-11 grant.
  - Discussions were had about the BRWP being the fiscal agent for large grants and the importance of always knowing what we are getting into.
  
- Budget updates or concerns
  - The modification agreement from the Ohio watershed coordinator grant approval is completed and signed. Discussions were had about this.
  - T. Macke presented the budget sheet and went through it. He said the budget is looking much better right now.
  
- Code of regulations issues
  - T. Brugeman and E. Reynolds talked about how the terms of new board members work.
  - T. Brugeman said he has met with our attorney and for the annual meeting there will need to be a membership vote to approve some small changes to the regulations and bylaws.
  
- Other business
  - J. McCleary spoke about the Community Advisory Council and how we will recruit people, how it will work, and what it will do. McCleary noted the Board Governance had been to trainings through the Community Foundation and are working on developing or organizing the committee
  - Discussions were had about how the minutes will be approved and posted going forward as there have been some questions about this.

- It was decided that the secretary will send the minutes to the watershed coordinator who will then send them to the president for approval and then back to the watershed coordinator who will distribute them for a vote to approve.
  - T. Brugeman motioned to approve this process, B. Connour seconded, and it passed unanimously.
- The meeting was adjourned at 5:52pm.