

**Minutes of the Blanchard River Watershed Partnership
Executive committee and Organizational/Development committee meeting
May 15, 2013 4:00 p.m.
Hancock County Engineer's Meeting Room Findlay, OH.**

T. Brugeman presiding, Bob Connour recording.

Board Present: T. Brugeman, B. Connour, P. Martin, T. Allen, D. Kozlowski

The meeting was called to order at 4:02 by T. Brugeman.

Coordinators Update

- P. Martin presented a handout and talked about the rain barrel project.
- P. Martin also talked about the grants we have active as listed in the coordinator's comments.
- He also said that 35,000 newspaper inserts will be printed and they will go into the Findlay Courier and Lima Newspaper on 3-17 and into the Putnam Sentinel the following week.
- He notified the group he will be gone from May 26-31.

President's thoughts

- T. Brugeman talked about the AR Marketing projects and the newspaper insert.
- Discussions were had about the county fair exhibits. We are talking to AR about this.
- He also said that AR is going to give us a draft of a new website with our new logo and colors.
- Discussions were had about business cards, powerpoint presentations, and possible outdoor billboards and social media. The feeling is that right now there are other certain things we need to focus on.

Finances

- D. Kozlowski said we are within budget on everything we have forecast.
- Discussions were had about the budget sheets and who is going to do office management in the future.
- Discussions were had about if and how we can use some of the GLB money for accounting.

Other concerns

- The EPA has mandated that certain areas of the river will not be dredged due to the presence of endangered mussels.
- It was decided that we will offer our assistance to a new team that is working watershed wide on river cleaning and flow.

- Discussions were had about getting the ESRI software. P. Martin wanted to make sure that if we purchase it that the park district can use it as well.
- We are moving forward with this with the Park District acting as our operating arm for the software.
- D. Reese has asked P. Martin about his lost wages for the week he was off with an injury. Discussions were had about this and how we manage it with his pay and what he missed with medical leave.
- P. Martin asked for, and was granted, permission to fill out an application for an "Honor project trust" grant.

Organizational and Development committee

- We are using AR to get us set up with materials and knowledge to approach corporate sponsors.
- It was discussed how we need to start getting our options together for cleaning up behind riverside dam.
- P. Martin presented a proposed amendment to his coordinator contract regarding travel expenses.
- T. Brugeman talked about how we need to renew our contract with P. Martin for one year starting on July 1.
- The next meeting will be Wednesday, June 19th, at the Quarry Farm nature center in Putnam county.

The meeting was adjourned at 6:07pm.