

**Minutes of the Blanchard River Watershed Partnership
Board of Directors meeting, 6:00 - 8:00 p.m.
May 3, 2016, City of Findlay meeting room, Findlay, OH**

T. Allen presiding, Bob Connour recording.

Present: B. Connour, T. Macke, D. Croy, R. Antibus, T. Brugeman, P. Martin, J. McCleary, G. Russell, C. Kirchner, D. Kozlowski, E. Reynolds, T. Allen, J. Augsburger, W. Doyle

The meeting was called to order at 6:01pm by T. Allen

Agenda / Roll Call / Minutes

- The agenda was approved and everyone introduced themselves to the new board members.
- **Roll call** was taken and B. Connour motioned to approve the previous meetings minutes. J. McCleary seconded and it passed unanimously.
 - The new method of approving the minutes, as approved by the Executive committee, was explained and W. Doyle motioned to accept it. D. Kozlowski seconded and it passed unanimously.

Treasurer's Report

- T. Macke presented a treasurers report and accompanying documents and went through them with the group.
 - Discussions were had about the reports, specifically the budget report.
 - T. Allen directed P. Martin and T. Macke to get together and work on improving how the budget and financial reports are presented. G. Russell and J. Augsburger said that they would help with this process.
 - T. Brugeman motioned to approve the financial report and J. McCleary seconded.
 - a. G. Russell motioned to table this until the reports are clearer. B. Antibus seconded this and it passed unanimously.

Old Business

- T. Allen spoke about the **Community Advisory Committee** and how we are in the beginning stages of this process. ..." we've been to trainings through the Community Foundation and are working on developing or organizing, etc....that you have. She said there is some upcoming training on this process and we are working on establishing a time frame for it.
- J. McCleary presented a report from the **Education and Outreach Committee**.
 - She said the group has discussed use of the BRWP tent and that P. Martin will develop a proposal for tent use.
 - D. Kozlowski said he is going to get more information about the canoe trips on the river.
 - P. Martin talked about the watershed report card and TCF grant.

- a. It was discussed that right now we do not have the data for a watershed report card but that we could publish an informational brochure instead.
 - b. Discussions were had about the watershed report card and how it was completed last time.
 - c. G. Russell motioned that we go to The Community Foundation and ask them to withdraw our letter of intent for the watershed report card as we do not have the data to complete it at this time. T. Macke seconded and it passed unanimously.
 - d. T. Allen directed the project back to the Education Committee with instructions to research information on cost of preparing new brochures and make recommendations to the board at the June meeting.
- The Education Committee has also talked about having some farm tour/field days of demonstration farms. The BRWP will apply for an Ohio Environmental Education Fund grant from the Ohio EPA.
 - T. Brugeman motioned that we proceed with this proposal and E. Reynolds seconded. It passed unanimously.
 - P. Martin said a timeline for this would be ready for the June meeting.
 - T. Allen notified the board that we still need a chair or co-chairs for the Education, Communication & Outreach committee and the Stewardship and Membership committees.

New Business

- **Code of Regulations**
 - The board governance committee is looking at the regulations to see what needs to be changed to meet how board member terms are filled.
 - There will be proposed changes for a membership vote at the annual meeting to make sure the By-laws and Code of Regulations are in compliance.
- **Theory of Change Seminar**
 - D. Kozlowski said he and J. McCleary attended a “Theory of Change” seminar and that it was a rather standard seminar to refresh groups on the process of strategic planning.
 - He asked the group if perhaps we need to amend our mission statement. Discussions were had about this as well as reviewing our strategic plan. Kozlowski offered to take the lead in reviewing our Strategic Plan and how this could change the plan. W. Doyle and J. McCleary volunteered to help.
- **Rain Barrel Project Binder**
 - E. Reynolds presented the board with a binder containing all information regarding how the Rain Barrel Decorating project is conducted. There was general agreement that it was very well done.

- **Forestry Grant**
 - P. Martin announced the RFP for the 2016 Forestry grant had been released.
 - Martin said he has talked to several communities about applying for grant which is due in the middle of June.
 - He stated the BRWP would act as the fiscal agent and that it contains compensation for his time.
 - He asked for approval from the board to pursue the grant.
 - B. Connour motioned to pursue the grant and T. Macke seconded. It passed unanimously.
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- **Coordinator's Work Plan**
 - P. Martin passed out the first 8 pages of the plan and discussed it with the group.
 - He asked everyone to look at it and send him any comments.
- **Project Proposals**
 - P. Martin presented several Project Proposals
 - a. **2016-10 to sponsor a stop on the HSWCD's Farm Tour** - T. Brugeman motioned to approve project proposal 2016-10 and B. Antibus seconded. It passed unanimously.
 - b. **2016-11 to renew ESRI GIS license** - E. Reynolds motioned to approve project proposal and J. McCleary seconded. It passed unanimously.
 - c. **2016-12 to renew IDrive software license** - B. Connour motioned to approve project proposal and W. Doyle seconded. It passed unanimously.
 - d. **2016-13 to rent space at the Hancock County Fair** - W. Doyle motioned to approve project proposal and D. Kozlowski seconded. It passed unanimously.
 - e. **2016-14 to rent space at the Allen Fair** - W. Doyle motioned to approve project proposal 2016-14 and B. D. Kozlowski seconded. It passed unanimously.
- **Coordinator's Comments**
 - P. Martin presented a handout of the report and went through it with the group. The report reviewed the active, potential and grants not yet awarded.
 - Discussions were had about items in the report.
 - P. Martin said that he has many BRWP golf balls to figure out what to do with. They were \$30 a dozen.
 - P. Martin asked the board to approve a contract with J. Bosse as part of the WS05-14-11 grant. B. Antibus motioned and J. McCleary seconded. It was approved unanimously.

Announcements

- T. Allen said that there is a farmers market in Hardin County W.I.C clients on July 12th she asked for permission to use the BRWP tent that day. The group approved.

The meeting was adjourned at 8:01p.m.

The next meeting will be on June 7, 2016 at the City of Findlay's meeting room at 6:00 p.m.